



Wolf Creek Ski Area is accepting applications for an **Assistant Ticket Office Supervisor**. Full time, seasonal position – Late September thru April. Assist Ticket Office Supervisor in planning, organizing and controlling the operations in the ticket office. Must have prior experience in POS system - RTP preferable. Friendly, hard working, flexible, organized with good communication and managerial skills. Reliable transportation necessary. Competitive wages based on experience. Send resumes and applications to wolfcreekski@wolfcreekski.com or P.O. Box 2800, Pagosa Springs, CO 81147.

Essential Job Responsibilities:

- Directly supervise ticket office cashiers by planning, assigning and directing work
- Be flexible to meet daily work demands, work well under pressure and manage time appropriately
- Have an in-depth knowledge of POS system.
- Training cashiers on POS as well as knowledge of ticket, lesson and pass products.
- Must be able to work and communicate in a professional and friendly manner.
- Communicate and work with customers, departmental supervisors, maintenance staff and owners in a professional and friendly manner.
- Read and discuss Wolf Creek’s winter handbook with each retail employee.
- Implement and maintain specific instructions for Ticket Office on COVID-19 policies and procedures throughout the season.
- Must be able to handle daily cash, credit sale reconciliations and end of day reports.